

MINUTES OF:
DATE OF MEETING:
TIME OF MEETING:
PAGE NO.

COUNCIL MEETING
DECEMBER 17, 2024
7:00 PM
1

The Council Meeting of the Butler Mayor and Council was opened by Mayor Martinez who indicated that the meeting was being held in compliance with the Open Public Meetings Act having been duly advertised and posted in Borough Hall and on the Borough website. This was followed by The Pledge of Allegiance and a moment of silence for all that have passed.

ROLL CALL

PRESENT: Mayor Martinez, Councilman Calvi, Councilman Fox, Councilman Meier, Councilwoman Orcutt, Councilman Piccirillo and Council President Verdonik.

ALSO PRESENT: James Lampmann, Borough Administrator; Future Borough Administrator, Matthew Guilder; Brandi Greco, Borough Clerk and Robert Oostdyk, Borough Attorney.

APPROVAL OF MINUTES

October 1, 2024

Moved: Fox Second: Orcutt
Abstain: Calvi
All in favor

October 15, 2024 Regular and Closed Session

Moved: Orcutt Second: Verdonik
Abstain: Fox, Piccirillo
All in favor

November 4, 2024

Moved: Orcutt Second: Piccirillo
Abstain: Fox
All in favor

MEETING OF PUBLIC AND INVITATION FOR DISCUSSION

Mayor Martinez opened the meeting to the public.

Chris Finelli, BFD Chief came forward with members of the BFD to thank Mr. Lampmann for his years of service as Administrator - an instrumental asset to the BFD and presented him with a gift. They also thanked Councilman Fox for his years of service to the Borough.

Jeff Ricker, Butler Electric Superintendent, approached and thanked both Mr. Lampmann and Councilman Fox as well as Jim Kozimor who was not in attendance. He read a thorough, heart-felt statement praising them for all their contributions to the Borough, expressing it was an honor to have him as a mentor and how much Mr. Lampmann will be missed. He then presented them each with a gift.

Seeing no one else come forward, a motion was made to close this public portion of the meeting.

Moved: Fox Second: Orcutt
All in favor

Mr. Lampmann thanked everyone expressing what a pleasure it was to work with a hell of a team, he is confident we will have continued success

Brandi Greco, Borough Clerk read a statement thanking Mr. Lampmann for 11 years of friendship, mentorship and stated his knowledge is immeasurable. She also thanked Councilman Fox for his service and wished them both well in retirement.

REPORTS OF COMMITTEES AND DEPARTMENT HEADS

Council President Verdonik said we are doing well in finance and announced a transfer resolution would be coming up later in the meeting. He thanked everyone who helped put the park lighting together. He then thanked Mr. Lampmann and Councilman Fox for everything they have done for the Borough and said it was truly a pleasure serving with them.

Councilman Fox reported routine maintenance has been completed as needed. Main Street project is complete and looks great. We had a plowable snow event that was handled well. All winter equipment is in working order and salt is adequate for the winter.

D. **R 2024-124** Consent Agenda *

1. **R 2024-125** Resolution Authorizing the Award of Contract for the Pole Barn Addition
2. **R 2024-126** Resolution Authorizing Refunds, Overpayments or Cancellations in the Tax Office
3. **R 2024-127** Resolution Authorizing Refunds, Overpayments, or Cancellations in the Water/Sewer Dept.
4. **R 2024-128** Resolution Authorizing an Agreement with Morris County Department of Human Services
5. **R 2024-129** Resolution Authorizing Refunds, Overpayments, or Cancellations in the Electric Dept.

Moved: Fox Second: Piccirillo
All in favor

E. **R 2024-130** Transfer Resolution

Moved: Verdonik Second: Fox
Voted Aye: Calvi, Fox, Meier, Orcutt, Piccirillo, Verdonik
Voted Nay: None
Absent: None

F. **R 2024-131** Cancel Unexpended Appropriation Balances

Moved: Verdonik Second: Fox
Voted Aye: Calvi, Fox, Meier, Orcutt, Piccirillo, Verdonik
Voted Nay: None
Absent: None

G. **R 2024-132** Salary Resolution

Moved: Verdonik Second: Piccirillo
Voted Aye: Calvi, Fox, Meier, Orcutt, Piccirillo, Verdonik
Voted Nay: None
Absent: None

UNFINISHED/NEW BUSINESS:

Mayor Martinez announced a replacement for Becky Karpowich on the Library Board, Janet Kern. This was unanimously approved.

Brandi Greco questioned whether we would be donating to the BHS Marching Band for their participation at the park lighting. Council confirmed a donation of \$300.00

Mayor Martinez thanked Councilman Fox and Mr. Lampmann for their service and wished Matthew well taking on this new task.

Councilman Fox said a few parting words and thanked everyone he worked with over the years.

INVITATION FOR DISCUSSION FROM THE PUBLIC

Mayor Martinez opened the meeting to the public.

Seeing no one come forward a motion was made to close public comment.

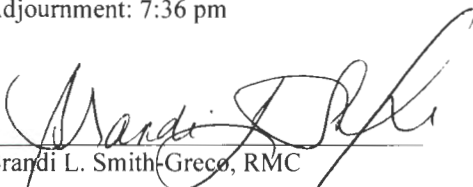
Moved: Fox Second: Verdonik
All in favor

MOTION TO ADJOURN THE MEETING

Moved: Fox
All in favor

Second: Orcutt

Adjournment: 7:36 pm



Brandi L. Smith-Greco, RMC



Ryan Martinez, Mayor

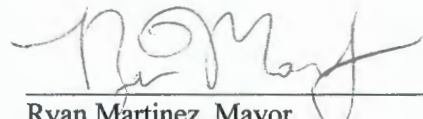
Adopted: January 21, 2025

BOROUGH OF BUTLER
RESOLUTION R 2024-120

AUTHORIZATION FOR PAYMENT OF BILLS

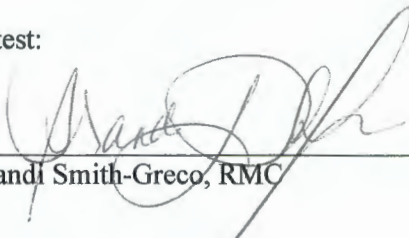
RESOLUTION THAT THE BILLS AS ATTACHED AND PRESENTED BY THE FINANCE OFFICER
AND APPROVED BY THE FINANCE COMMITTEE BE AUTHORIZED FOR PAYMENT

Name	Moved	Second	Aye	Nay	Absent	Abstain
A. Calvi			✓			
R. Fox			✓			
R. Meier			✓			
B. Morley		✓	✓			
M. Piccirillo			✓			
R. Verdonik	✓		✓			



Ryan Martinez, Mayor

Attest:



Brandi Smith-Greco, RMC

Dated: December 17, 2024

**BOROUGH OF BUTLER
RESOLUTION R 2024-121**

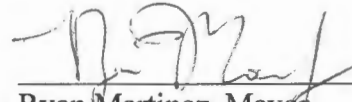
**RESOLUTION AUTHORIZING
Signature on Interlocal Services Agreement with Riverdale
Providing E911 Services**

WHEREAS, the Borough of Butler desires to sign an agreement with the Borough of Riverdale to provide E911 services for the term 2025 through 2027; and

WHEREAS, this contract is in compliance N.J.S.A. 40:8A-1 et seq. (Interlocal Services Act);

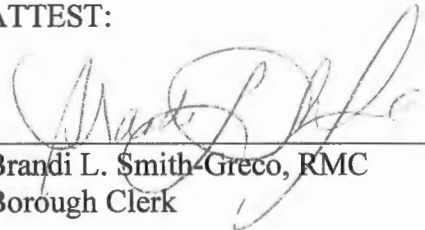
NOW, THEREFORE BE IT RESOLVED that the Mayor and Council approve signature on the agreement.

Adopted: December 17, 2024



Ryan Martinez, Mayor

ATTEST:



Brandi L. Smith-Greco, RMC
Borough Clerk

Dated: December 17, 2024

**BOROUGH OF BUTLER
RESOLUTION NO. 2024-122**


**INTERLOCAL SERVICE AGREEMENT FOR WATER/SEWER BILLING AND
COLLECTION SERVICES BETWEEN THE BOROUGH OF BUTLER AND THE
BOROUGH OF RIVERDALE**

WHEREAS, the Borough of Riverdale has a need for Water and Sewer Billing and Collection, under the terms of the agreement the Borough of Butler would serve as the provider for these services; and

WHEREAS, upon execution by both parties the agreement is for a continuous term of five years, with an automatic renewal for an additional five year term, unless written notice is provided no less than six months prior to the expiration date of the initial term of the agreement.

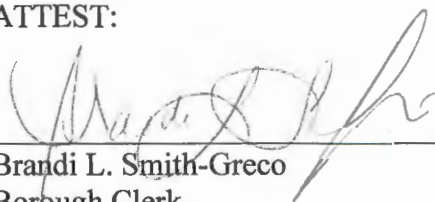
NOW, THEREFORE BE IT RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute the interlocal service agreement between the Borough of Butler and the Borough of Riverdale for Water and Sewer Billing and Collection services for the Borough of Riverdale subject to the terms and conditions of the agreement on file in the office of the Borough Clerk.

Adopted: December 17, 2024



Ryan Martinez, Mayor

ATTEST:



Brandi L. Smith-Greco
Borough Clerk

Dated: December 17, 2024

**BOROUGH OF BUTLER
RESOLUTION NO. 2024-123**

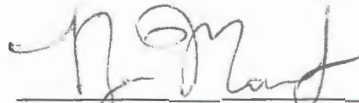
**RENEWAL OF AN INTERLOCAL SERVICE AGREEMENT FOR WATER/SEWER
BILLING AND COLLECTION SERVICES BETWEEN THE BOROUGH OF BUTLER
AND THE BOROUGH OF BLOOMINGDALE**

WHEREAS, the Borough of Bloomingdale currently contracts with the Borough of Butler for Water and Sewer Billing and Collection, under the terms of the agreement the Borough of Butler would serve as the provider for these services; and

WHEREAS, upon execution by both parties this renewal agreement is for a continuous term of five years, with an automatic renewal for an additional five year term, unless written notice is provided no less than six months prior to the expiration date of the initial term of the agreement.


NOW, THEREFORE BE IT RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute the interlocal service agreement between the Borough of Butler and the Borough of Bloomingdale for Water and Sewer Billing and Collection services for the Borough of Bloomingdale subject to the terms and conditions of the agreement on file in the office of the Borough Clerk.

Adopted: December 17, 2024



Ryan Martinez, Mayor

ATTEST:



Brandi Smith-Greco, RMC
Borough Clerk

Dated: December 17, 2024

**BOROUGH OF BUTLER
RESOLUTION NO. 2024-124**

RESOLUTION AUTHORIZING PASSAGE OF A CONSENT AGENDA

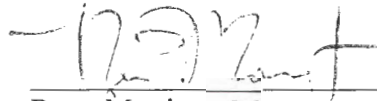
WHEREAS, the Borough Council of the Borough of Butler has reviewed the Consent Agenda consisting of various proposed Resolutions and/or Motions; and

WHEREAS, should any of the members of the Council request, an item may be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

NOW, THEREFORE, BE IT RESOLVED, that the following Resolutions and/or Motions on the Consent Agenda are hereby approved:

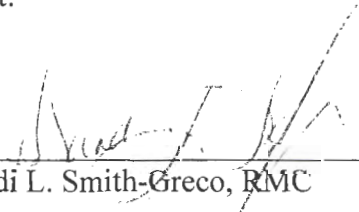
1. **2024-125** Resolution Authorizing the Award of Contract for the Pole Barn Addition
2. **2024-126** Resolution Authorizing Refunds, Overpayments or Cancellations in the Tax Office
3. **2024-127** Resolution Authorizing Refunds, Overpayments or Cancellations in the Water/Sewer Dept.
4. **2024-128** Resolution Authorizing an Agreement with Morris County Department of Human Services
5. **2024-129** Resolution Authorizing Refunds, Overpayments, or Cancellations in the Electric Dept.

Approved: December 17, 2024



Ryan Martinez, Mayor

Attest:



Brandi L. Smith-Greco, RMC

Dated: December 17, 2024

**BOROUGH OF BUTLER
RESOLUTION 2024 - 125**

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR THE POLE
BARN ADDITION FOR THE MECHANIC**

WHEREAS, the Borough published specifications and solicited bids for the Pole Barn Addition for the Mechanic on October 24, 2024; and

WHEREAS, three bids were received on November 14, 2024; and

WHEREAS, the Electric Superintendent has recommended that the Borough award the contract with option 2; and

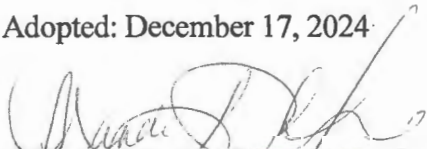
WHEREAS, Borough Attorney, Robert Oostdyk reviewed the bid for completeness and is agreeable that the project can be awarded; and

WHEREAS, the lowest conforming bid was submitted by Pioneer Pole Building, Inc., Schuylkill Haven, Pennsylvania in an amount of \$132,353.00 plus \$1,414.00 for option 2; and

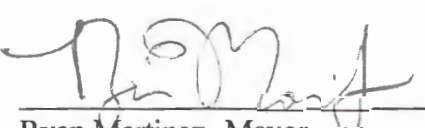
WHEREAS, the low bid is within the budgeted amount for this project and has been reviewed and recommended by the Electric Superintendent.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Butler, in the County of Morris and State of New Jersey, that the bid for the Electric Department Pole Barn be awarded to Pioneer Pole Building, Inc., 716 South Rt 183, Schuylkill Haven, PA 17972 in the amount of \$132,353.00 plus \$1,414.00 for option 2 is hereby accepted and the contract is awarded to Pioneer Pole Building, Inc.

Adopted: December 17, 2024



Brandi Greco, Borough Clerk



Ryan Martinez, Mayor

**BOROUGH OF BUTLER
RESOLUTION R-2024-126**

**RESOLUTION AUTHORIZING REFUNDS, OVERPAYMENTS OR
CANCELLATIONS IN THE TAX OFFICE**

WHEREAS, there appears on the tax records overpayments or credits as shown below; and

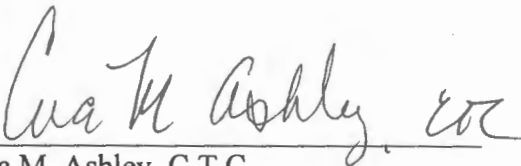
WHEREAS, the adjustments were created by the reasons indicated below, and the Collector of Taxes recommends the refund of such overpayments and cancellation of credit balances as indicated;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Butler that the proper officers be, and they are hereby authorized and directed to issue checks refunding such overpayments as hereafter shown below:

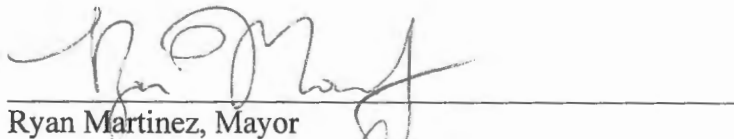
CODE OF REASONS

- | | |
|-----------------------------------|--------------------------------|
| 1. Overpayment-Refund | 5. Cancellation of Taxes |
| 2. Vets, SR Citizen Refund/Allow | 6. Cancellation of Certificate |
| 3. Cancellation of Credit Balance | 7. Tax Title Lien Redemption |
| 4. Tax Appeal | 8. Municipal Lien Redemption |
| | *Totally Disabled Vet |

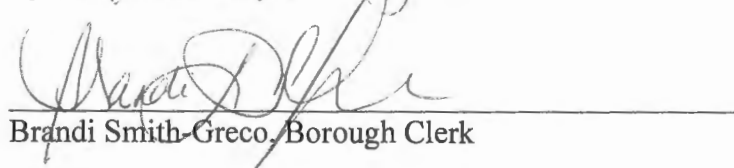
BLK/LOT/SUB	NAME	AMOUNT	YEAR	REASON
37.03/9	Christian Ormaza-Carrillo	\$2,500.13	2024	1
301/15	Genevieve Osterhoudt	\$522.93	2024	1
37.03/5.01	Renee Norby	\$49.59	2024	1


Cora M. Ashley, C.T.C.

ADOPTED:


Ryan Martinez, Mayor

ATTEST:


Brandi Smith-Greco, Borough Clerk

Date: 12/17/24

**BOROUGH OF BUTLER
RESOLUTION R-2024-127**

**RESOLUTION AUTHORIZING REFUNDS, OVERPAYMENTS OR
CANCELLATIONS IN THE WATER/SEWER DEPARTMENT**

WHEREAS, there appears on the utility records overpayments or credits as shown below; and

WHEREAS, the adjustments were created by the reasons indicated below, and the Supervisor of Accounts recommends the refund of such overpayments and cancellation of credit balances as indicated;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Butler that the proper officers be, and they are hereby authorized and directed to issue checks refunding such overpayments as hereafter shown below:

CODE OF REASONS

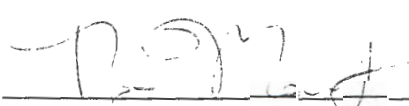
- | | |
|---|-----------------------------------|
| 1. Overpayment-Refund | 3. Cancellation of Debit Balance |
| 2. Cancellation of Uncollectible Amount | 4. Cancellation of Credit Balance |

ACCOUNT #	Name	Location	Amount	Year	Reason
121253	Eleanor Meima	27 Bartholdi Ave	\$810.01	2024	1

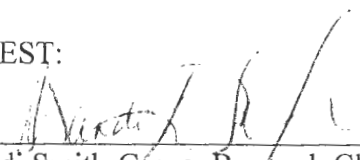


Cora M. Ashley, C.T.C.

ADOPTED: 12/17/24



Ryan Martinez, Mayor

ATTEST:


Brandi Smith-Greco, Borough Clerk
Date: 12/17/24

BOROUGH OF BUTLER
RESOLUTION R 2024-128

RESOLUTION AUTHORIZING AN AGREEMENT WITH MORRIS COUNTY
DEPARTMENT OF HUMAN SERVICES

WHEREAS, the Morris County Department of Human Services desires to continue to use the Carey Avenue Fire House as a Morris County Nutrition Site; and

WHEREAS, the Governing Body of the Borough of Butler has reviewed the proposed agreement and approves it.

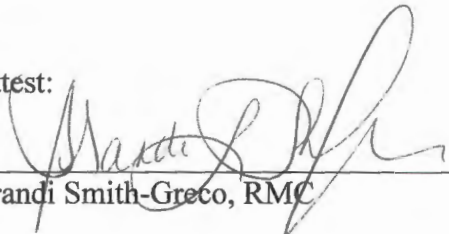
NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Clerk are authorized to sign a lease agreement with the County of Morris for one year (January 1, 2025 – December 31, 2025) with a fixed rent of \$8,500.00 payable in quarterly installments.

Adopted: December 17, 2024



Ryan Martinez, Mayor

Attest:



Brandi Smith-Greco, RMC

Dated: December 17, 2024

BOROUGH OF BUTLER
RESOLUTION R-2024-129

**RESOLUTION AUTHORIZING REFUNDS, OVERPAYMENTS OR
CANCELLATIONS IN THE ELECTRIC DEPARTMENT**

WHEREAS, there appears on the utility records overpayments or credits as shown below; and

WHEREAS, the adjustments were created by the reasons indicated below, and the Supervisor of Accounts recommends the refund of such overpayments and cancellation of credit balances as indicated;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Butler that the proper officers be, and they are hereby authorized and directed to issue checks refunding such overpayments as hereafter shown below:

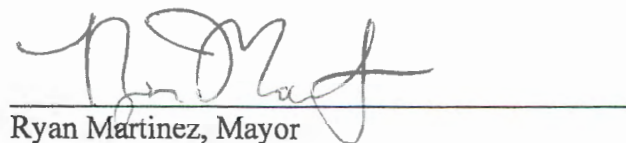
CODE OF REASONS

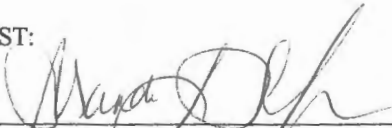
- | | |
|---|-----------------------------------|
| 1. Overpayment-Refund | 3. Cancellation of Debit Balance |
| 2. Cancellation of Uncollectible Amount
*Lifeline Credit Returned to State | 4. Cancellation of Credit Balance |

ACCT #	Name	Location	Amount	Year	Reason
110952	Joseph & Annie Neggia	54 Tintle Rd, K	\$79.70	2024	1
119579	Nicholas & Denise Chrin	21 Matthews Ave, Bl	\$13.94	2024	1


Cora M. Ashley, C.T.C.

ADOPTED: 12/17/24


Ryan Martinez, Mayor

ATTEST:

Brandi Smith Greco, Borough Clerk
Date: 12/17/24

**BOROUGH OF BUTLER
COUNTY OF MORRIS
TRANSFER RESOLUTION 2024-130**

WHEREAS, transfers are permitted between budget appropriations during the last two months of the fiscal year:

BE IT RESOLVED by the Borough Council of the Borough of Butler in The County of Morris, New Jersey, that transfers between 2024 Budget Appropriations be made as follows:

Current Fund

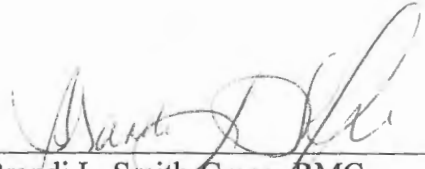
<u>Title</u>	<u>From</u>	<u>To</u>
Buildings and Grounds S&W	\$11,500	
Sewer Operations S&W	\$1,300	
Sewer Operations OE	\$5,000	
Vehicle Maintenance	\$10,000	
Electric	\$5,000	
Gasoline	\$6,850	
Amin. & Exec. OE		\$1,000
Finance OE		\$3,500
Engineering		\$11,000
Vehicle Maintenance OE		\$3,500
Health Department S&W		\$1,500
Riverdale Tax Collector OE		\$350
Riverdale Water Interlocal S&W		\$13,100
NJPPA Interlocal		\$1,700
PRBRSA Interlocal		\$4,000
Total Current Fund Transfers	\$39,650	\$39,650

Water Utility

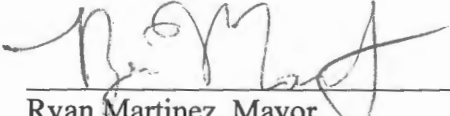
<u>Title</u>	<u>From</u>	<u>To</u>
Water Admin. S&W	\$7,600	
Water Operations S&W		\$4,000
Water FICA	\$3,600	
	\$7,600	\$7,600

Electric Utility

<u>Title</u>	<u>From</u>	<u>To</u>
Electric Dispatch S&W	\$9,500	
Electric FICA		\$9,500
Total Electric Utility Transfers	\$9,500	\$9,500



Brandi L. Smith-Greco, RMC
Dated: December 17, 2024



Ryan Martinez, Mayor

**Borough of Butler
Resolution R 2024-131**


RESOLUTION TO CANCEL UNEXPENDED APPROPRIATION BALANCES

WHEREAS, the following Appropriation balances remain unexpended:


<u>Current Fund</u>	
PRBRSA	\$ 105,000
<u>Electric Utility</u>	
Purchased Power	\$2,300,000
Group Health Insurance	<u>\$ 30,000</u>
	\$2,330,000

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balance may be credited to surplus,

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Butler, New Jersey, that the above listed unexpended balances of the Electric Utility be cancelled.



Ryan Martinez, Mayor



Brandi L. Smith-Greco, RMC
Dated: December 17, 2024


BOROUGH OF BUTLER
RESOLUTION R 2024-132

RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF BUTLER
AUTHORIZING NON-UNION MUNICIPAL EMPLOYEES SALARIES FOR 2025

WHEREAS, the Mayor and Council have reviewed the salaries for the non-union employees for the year 2025 and have approved the salaries as listed in the attached documentation; and

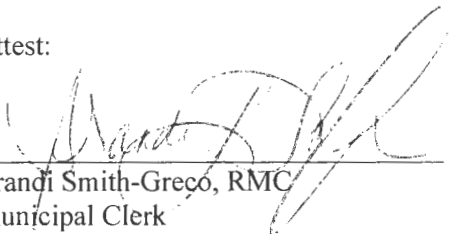
NOW, THEREFORE, BE IT RESOLVED that the salaries for non-union employees for the year 2025 are approved as attached here to.

Adopted: December 17, 2024



Ryan Martinez, Mayor

Attest:



Brandi Smith-Greco, RMC
Municipal Clerk

2025 SALARY NON-UNION EMPLOYEES

NAME	DEPARTMENT	2024 SALARY	% Raise	2025 SALARY
Cora Ashley	Tax Collector	\$43,243.97	4.00%	\$44,973.73
Cora Ashley	Utilities	\$80,310.23	4.00%	\$83,522.64
Melissa Berger	Finance			\$135,000.00
William Budesheim	Zoning	\$54,503.26	4.00%	\$56,683.39
Alternate Meals on Wheels	Meals on Wheels	\$22.75/ hr.	4.00%	\$23.66/ hr.
Dakota Sheehan	Fire Mechanic	\$2,000.00	0.00%	\$2,000.00
Ed Card	Administration	\$126,659.24	4.00%	\$131,725.61
Part-time Clerical	Administration	\$15.00/hr.	0.00%	\$15.00/hr.
Councilmembers	Administration	\$4,196.34	4.00%	\$4,364.19
Crossing Guards	Police	\$11,334.97	4.00%	\$11,788.37
Substitute & OT Crossing Guards and Matrons	Police	\$23.50/hr.	0.00%	\$23.50/hr.
Susan Decker	Meals on Wheels	\$22.75/ hr.	4.00%	\$23.66/ hr.
Linda DeCumber	Utilities	\$58,000.00	4.00%	\$60,320.00
Linda DeCumber	Taxes	\$7,000.00	4.00%	\$7,280.00
Gail DeGraw	Recreation	\$100.00/Mtg	0.00%	\$100.00/Mtg
Rena DeGregorio	Administration	\$46,260.03	4.00%	\$48,110.43
Judy Fields	Recreation	\$22.32/hr	4.00%	\$23.21/hr
Fire Inspectors	Fire	\$25 per inspection		\$25 per inspection
Ward Flynn	Recreation	\$24,684.33	4.00%	\$25,671.71
John Gillooly	Tax Assessor	\$36,719.02	4.00%	\$38,187.78
Brandi Greco	Municipal Clerk	\$86,528.00		\$105,000**
Matthew Guilder	Administration	\$75,000.00	4.00%	\$78,000.00
Matthew Guilder	Utilities	\$75,000.00	4.00%	\$78,000.00
Rebecca Hammonds	Police	\$50,000.02	4.00%	\$52,000.02
Kirsten Kerton	Utilities	\$54,282.48	4.00%	\$56,453.78
James Kozimor	Utilities	\$103,264.35	4.00%	\$107,394.93
James Kozimor	Finance	\$55,603.88	4.00%	\$57,828.04
Breanne Lipinski	Utilities	\$47,320.00	5.67%	\$50,003.04
Marie Pra	Tax Assessor Office	\$23.61/hr.	4.00%	\$24.55/hr.
Brian Pumo	DPW/Water Distributuon Supervisor	\$151,387.79	4.00%	\$157,443.31
Mayor	Administration	\$5,595.12	4.00%	\$5,818.92
Jorge Reyes	Police	\$161,092.21	4.00%	\$167,535.89
Jeff Ricker	Electric	\$179,795.76	4.00%	\$186,987.59
Scott Ricker	Police	\$187,200.00	4.00%	\$194,688.00
Scott Ricker	Emergency Mgmt.	\$2,472.87	4.00%	\$2,571.78
Stefanie Schmidt	Various	\$56,041.44	4.00%	\$58,283.10
Keith Smith	Water	\$164,562.23	4.00%	\$171,144.72
Keith Soules	Police	\$161,092.10	4.00%	\$167,535.78
Brian Vayda	Electric	\$500/month		\$500/month
Cheryl VanWalleghem	Utilities	\$49,920.00	4.00%	\$51,916.80

**Negotiated when agreeing to becoming the Clerk upon achieving tenure

Stipends

Linda DeCumber	Bloomingtondale Water	\$6,000
Cora Ashley	Bloomingtondale Water	\$6,000
Stefanie Schmidt	Deputy Registrar	\$1,500
Cora Ashley	Riverdale Tax Collector	\$18,000
Cora Ashley	Riverdale Water	\$5,000
Linda DeCumber	Riverdale Water	\$3,000
Bill Budesheim	Planning Bd Secretary	\$7,500
Matthew Guilder	Risk Manager	\$10,000